



**WATFORD  
BOROUGH  
COUNCIL**

# **LICENSING SUB COMMITTEE**

**Papa John's, 474 St Albans Rd, Watford,  
WD24 6QU**

**19 January 2024**

**11.00 am**

**Annexe, Town Hall, Watford**

**Please note the start time of this meeting**

## **Contact**

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**Publication date: 11 January 2024**

# Committee Membership

Councillors D Allen-Williamson, M Devonish, S Feldman, A Grimston, P Hannon, M Hofman, L Nembhard, T Osborn, G Saffery, C Saunders, R Smith, M Turmaine, S Trebar and D Watling

*The Sub-Committee to comprise 3 members from those listed above.*

## Agenda

### Part A – Open to the Public

1. **Committee membership/ election of a Chair**
2. **Disclosure of interests (if any)**
3. **Licensing Sub Committee Report - Papa John's 474 St Albans Road Watford WD24 6QU (Pages 3 - 50)**

## PART A

**Report to:** Licensing Sub Committee  
**Date of meeting:** 19 January 2024  
**Report of:** Licensing Officer (PS)  
**Title:** Licensing Sub Committee – Papa John’s 474 St Albans Road Watford

### 1.0 Summary

- 1.1 An application for a new premises licence has been received from PJ Corp Stores Limited to licence the premises at 474 St Albans Road Watford WD24 6QU. One responsible authority has submitted representations.
- 1.2 Members are reminded that representations are only relevant if they relate to one or more of the licensing objectives. The four licensing objectives are:
- 1) The prevention of crime and disorder
  - 2) Public safety
  - 3) The prevention of public nuisance
  - 4) The protection of children from harm
- 1.3 During the consultation period representations against this application have been received from Environmental Health in their role as responsible authority. They have expressed concerns with regards to public nuisance.

### 2.0 Risks

2.1	Nature of Risk	Consequence	Suggested Control Measures	Response <i>(Treat, tolerate, terminate, transfer)</i>	Risk Rating (the combination of severity and likelihood)
	Appeal against decision by applicant or objectors	Decision overturned by the courts with potential of costs being awarded against council if	Determination of application given with detailed reasons and after considering evidence before the	Treat	2

	decision is not justified or legal	committee, the council's licensing policy, statutory guidance and legislation		
Judicial review of decision by applicant, objectors, or consultees	Negative perception of the council and its licensing system	Hearing process held in accordance with the legislation, the statutory guidance, and the council's licensing policy, with both applicants and objectors being given fair chance to present their arguments to the Committee	Treat 1	

### 3.0 Recommendations

- 3.1 That the Licensing Sub-Committee determines whether to grant the application (amended as appropriate for the promotion of the licensing objectives) as set out in the report.

#### Contact Officer:

For further information on this report please contact: Parminder Seyan telephone: 01923 278434 email: [Parminder.seyan@watford.gov.uk](mailto:Parminder.seyan@watford.gov.uk)

**Report approved by: Justine Hoy, Associate Director Housing and Wellbeing**

4.0 **Application**

4.1 **Type of authorisation applied for**

4.2 Application for a new premises licence, attached at appendix 1.

4.3 Members are advised that the application was amended during the consultation period following discussions with the Police.

4.2 **Description of premises**

4.3 The premises operates as a takeaway and fast food service for customers to take away.

4.4 Under Policy LP1 the use would be defined as a 'take-away in a residential area and falls under the Council's Sensitive Licensing Area (SLA) Policy LP4. The premises are on St Albans Road local shopping parade with residential accommodation flats above and in close proximity to the premises.

4.5 A map of the location of the premises is attached at appendix 2.

4.6 A plan showing the layout of the premises is attached at appendix 3.

4.7 **Licensable activities**

This application is requesting permission to provide the following licensable activities

<b>Licensable activity</b>	<b>Requested</b>
Plays	
Films	
Indoor sporting events	
Boxing or wrestling entertainment	
Live music	
Recorded music	
Performances of dance	
Entertainment of a similar description to live or recorded music, or dance	
Provision of late night refreshment	√
Sale of alcohol for consumption on the premises	
Sale of alcohol for consumption off the premises	

4.8 **Licensable hours**

The amended hours are detailed in the following table:

4.9

	Late night refreshment	Opening Hours
Monday	23:00-01:00	11:00-02:00
Tuesday	23:00-01:00	11:00-02:00
Wednesday	23:00-01:00	11:00-02:00
Thursday	23:00-01:00	11:00-02:00
Friday	23:00-01:00	11:00-02:00
Saturday	23:00-01:00	11:00-02:00
Sunday	23:00-01:00	11:00-01:00

4.10 The applicant did request the provision of late-night refreshment to be permitted from 23:00 – 02:00 hours Monday to Sunday. The above hours are not the original hours as during the consultation period the applicant’s legal representative amended the proposed hours after discussions with the Police.

4.11 For clarity, the premises shall be closed to the public after 01:00 Monday to Sunday and will then operate only as an online delivery service until it closes.

4.12 The applicant has requested non-standard timings. During the consultation period the non standard timings for British Summer Time hours were amended as follows:

At the start of British Summer Time, and on that day only, the terminal hour for LNR and opening hour will be extended by one hour.

5.0 **Background information**

5.1 The following information is known about this premises:

5.2 **Current licences held.**  
None

5.3 **Closing date for representations**  
26 December 2023

5.4 **Public notice published in newspaper.**  
15 December 2023

## 5.5 **Visits and Enforcement action**

The committee has requested that officers note the history of visits and enforcement actions for application premises. There is no history of visits or enforcement action against this premises, as the premises is not currently licensed.

## 6.0 **Promotion of the licensing objectives**

6.1 The operating schedule submitted by the applicant to describe the steps that they intend to take to promote the licensing objectives is included within the application form attached at appendix 1.

As a result of discussions with the responsible authorities, members are advised that the operating schedule and licensable activities hours have been amended since the application was originally submitted. These amendments and any conditions agreed with the responsible authorities are detailed later in the report.

## **Responsible Authorities**

7.1 Environmental Health (EH), as a responsible authority, has submitted a representation attached at appendix 4.

7.2 EH are concerned that there is a likelihood that this application would lead to an increase in public nuisance. The premises is in a residential area, including the newly built flats just opposite the premises and commercial premises.

7.3 The EH representation states “that the number of residential properties is far more substantial and includes newly built flats opposite” EH have raised concerns that allowing deliveries and collections past 23:00 is likely to generate nuisance from customers and delivery drivers at this location. This includes use of the service road to the rear. This noise is likely to impact many residents and could lead to public nuisance.

## 8.0 **Policy considerations**

8.1 The following provisions of the Licensing Act 2003 apply to this application:

- Sections 17 and 18 (application for premises licence)  
Section 17 details the process which the applicant must have followed for the application to be considered valid. Section 18 describes the process by which an application for a premises licence is determined, including where relevant representations have been made as in this case.
- The Licensing Act 2003 (Hearing Regulations 2005) as amended:  
These regulations detail how hearings should be conducted to determine applications submitted under the Licensing Act.

## 8.2 **Statutory guidance**

The following provisions of the Secretary of State's guidance (April 2018) apply to this application:

### **Paragraph 2.27:**

This paragraph explains that beyond the immediate area surrounding the premises, individuals are responsible for their own actions and are accountable in their own right. However, it may be reasonable for premises to display signage to inform customers to respect the rights of people living nearby, for example.

### **Paragraphs: 8.41 – 8.49:**

These paragraphs explain how steps should be taken to promote the licensing objectives. It is for the Sub-Committee to decide in the light of this guidance whether the measures offered by the applicant are appropriate to promote the licensing objectives. It is equally important to use the same measures when looking at any steps requested by a party making representations against an application.

### **Paragraphs: 9.31 - 9.41:**

These paragraphs explain that hearings should be focussed on the steps considered appropriate to the promotion of the licensing objectives, as well as how appropriate weight must be attributed to the steps to promote the licensing objectives, the representations presented by all parties, the statutory guidance, and the licensing authority's statement of licensing policy.

### **Paragraphs: 9.42 – 9.44**

These paragraphs explain that when determining applications, the authority's determination should be evidence-based, as well as how to assess if a step is 'appropriate' for the promotion of the licensing objectives.

## **Chapter 10**

This chapter looks at best practice in relation to conditions that may be attached to a premises licence should it be believed that such conditions are appropriate to promote the licensing objectives. Any additional conditions requested by any party should be considered with reference to this chapter.

## 8.3 **Statement of licensing policy**

8.4 The following paragraphs of the licensing authority's statement of licensing policy apply to this application:

### **Policy LP1 – Premises Definitions**

Under this policy, the premises are best defined as a takeaway.



## **Policy LP2 – Location and Operation of Premises**

This policy sets out the approach to licensing premises when relevant representations are received, notwithstanding that each application is considered on its own merits. This premises is situated on St Albans Road (as defined in Policy LP3) and as such this policy states that takeaways 'will generally be allowed late-night refreshment sales to 1am only (other than for special occasions)'.

### **● Policy LP 4 – Sensitive Licensing Areas**

The premises are located on St Albans Road within a Sensitive Licensing Area (SLA). SLAs were introduced in the licensing authority's 2013 Statement of Licensing Policy to recognise community concerns about the impact that a concentration of licensable activities in a small geographic area has on the licensing objectives. This includes:

- alcohol and/or late-night refreshment being available at times that are significantly different from other premises in that area likely to have an adverse impact on the licensing objectives
- litter and other nuisances from a concentration of late-night takeaways.

Where additional representations have been made by other parties, our strict starting point in these areas will be to consider whether conditions will be appropriate to address those concerns or whether a refusal is justified on the basis that the licensing objectives would be undermined.

### **● Policy LP 6 – Prevention of crime and disorder:**

Under this policy the committee will consider any necessary measures to deal with the potential for crime and disorder where relevant representations have been received, and this policy highlights areas of particular concern.

### **● Policy LP 8 – Prevention of public nuisance:**

Under this policy the committee will consider any necessary measures to deal with the potential for public nuisance and/or antisocial behaviour where relevant representations have been received.

### **● Policy LP11 – Representations against application:**

This policy recommends the type of information that should be included in a representation. It also explains how representations will be dealt with.

- 8.5 The Sub-Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.

8.6 The Sub-Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property, which may include licences in existence, and the protection of private and family life.

## 9.0 **Conditions**

9.1 Members will be aware that an operating schedule forms part of the licensing process. This document outlines what activities are proposed, the opening hours, and how the activities will be managed particularly in respect of the licensing objectives.

9.2 The most critical part of the operating schedule is the steps taken by the applicant to promote the four licensing objectives. Applicants are always reminded to take careful consideration as to what is entered in this section as whatever is proposed will be translated as conditions on the licence.

9.3 Applicants should consider the local area and reflect this in their application. It should demonstrate an awareness of the local community, local crime and disorder issues, and the local environment.

The applicant's operating schedule can be found in their application attached at appendix 1.

## 9.4 **Conditions agreed with the responsible authorities**

9.5 During the consultation period the applicant agreed the following conditions with the Police, which would be attached to the premises licence should this licence be granted:

1. The premises shall install and maintain a CCTV system. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available to a Police officer or an authorised officer of the licensing authority upon request throughout the preceding 31 day period.

2. All faults with the CCTV system shall be repaired as soon as possible and in any case within two working days after which time, if the system is still inoperative no licensable activities shall take place without the agreement of the Police until the fault is rectified.

3. A staff member from the premises shall be fully conversant with the operation of the CCTV system and shall be able to download any data or footage in a timely manner, to a Police officer or an authorised officer of the licensing authority upon request.
4. There shall be a sign notifying customers making orders inside the premises of 'last orders for late night refreshment 15 minutes before closing time.'
5. An incident log shall be kept at the premises for at least 12 months, and made available on request to a Police officer or an authorised officer of the licensing authority, which shall record the following:
  - a) All crimes reported to the premises, or by the venue to the Police, and
  - b) Any incidents of crime and disorder.
6. All assaults resulting in physical injury to a person must be reported immediately to the Police.
7. Notices shall be prominently displayed at all exits requesting customers to respect the needs of local residents and leave the area quietly, and to dispose of their waste responsibly. Staff will also encourage customers to leave the premises quietly.
8. All doors and windows shall be kept closed except for the immediate access and egress of persons.
9. The premises licence holder shall actively cooperate and comply with the Police at all times.
10. The premises shall be closed to the public after 01:00 Mon - Sun and will then operate only as an online delivery service until close.
11. For Non-Standard Timings - At the start of British Summer Time, and on that day only, the terminal hour for LNR and opening hour will be extended by one hour.
12. Online orders shall be delivered by a delivery driver, and not collected by customers after 01:00 on any day.
13. Music shall not be played at the premises after 01:00 on any day.
14. Delivery drivers shall enter and leave their vehicles (or get on and get off their bikes) quietly and considerately, not leave engines running and with due consideration to neighbours.
15. Delivery vehicles shall switch off their engines whilst stationary and collecting orders for delivery during the provision of late-night refreshment.

16. Delivery vehicle horns shall not be used during the provision of late- night refreshment, except in accordance with the Highway Code.

17. Online orders taken by the premises shall be delivered to customers at a bona fide address.

#### 9.6 **Conditions consistent with the operating schedule**

9.7 Officers have not identified any additional conditions which are consistent with the operating schedule submitted with this variation. It is noted that some of the conditions agreed with the Police are similar to the steps volunteered within the operating schedule.

#### 9.8 **Pool of Model Conditions**

9.9 In addition to any conditions proposed by the responsible authorities or objectors, the licensing authority also has its own pool of model conditions that may help mitigate the concerns raised in the representations.

9.10 Officers have not identified any specific conditions from the pool of model conditions which are considered to be appropriate for the promotion of the licensing objectives in this case.

9.11 This does not restrict the Sub-Committee's power to attach conditions from the pool (amended or otherwise) if they consider that they are appropriate, proportionate, justifiable and within the applicant's power to comply with.

9.12 A draft Premises Licence which reflects this application and the conditions which are proposed in the preceding paragraphs is attached at Appendix 5.

#### 10.0 **Officers' observations**

10.1 It is noted that as relevant representation in respect of this application has been received, which have not been withdrawn, the licensing sub-committee acting on behalf of the licensing authority must decide on this application.

10.2 EH were made aware of the amended hours and conditions agreed with the Police. At the time of writing this report, mediation has been offered to all parties to mitigate concerns, which at the time of writing this report. Members may wish to enquire whether the applicant wishes to offer any additional conditions or control measures to mitigate EH concerns.

10.3 It is noted that this application falls under Policy LP4 and the premises is within a sensitive licensing area. This policy states that the strict starting point for

determining this application, and considering any representations against the application, will be to consider if conditions will be appropriate to address the concerns raised against this application, or whether a refusal is justified on the basis that the licensing objectives will be undermined.

- 10.4 In reference to the representations, Members are reminded that a sensitive licensing area is not the same as a cumulative impact policy. A cumulative impact policy, such as policy LP3 of the council's licensing policy, presumes that an application be refused unless the application can be proven to not add to the cumulative impact of licensed premises within the area defined by the policy. A sensitive licensing area does not carry the presumption that an application may be refused, and the application must be considered upon its own merits and whether the premises risks undermining one or more of the licensing objectives. If there are any risks, the first step should be to consider if the concerns can be addressed through conditions, and only consider refusing an application where there are no alternatives, or the risk is such that a refusal is justified.
- 10.5 The officers' observations and the comments regarding the representations are in no way meant to bind Members. They are for guidance only and Members may attach whatever weight they see fit to both the submissions of the applicant and to the EH submissions of EH.
- 10.6 The Sub-Committee is reminded that it has a duty to "have regard" to the licensing policy but is not bound by it. However, should Members wish to depart from the policy then detailed reasons for this must be given as part of any decision.
- 10.7 In determining this application, the Sub-Committee must have regard to the representations and take such steps as it considers appropriate for the promotion of licensing objectives. The steps are:
- (a) grant the application in full.
  - (b) modify the conditions of the licence volunteered by the applicant in the operating schedule, by altering or omitting or adding them.
  - (c) reject the whole or part of the application.

## **Appendices**

Appendix 1 – Application

Appendix 2 – Map

Appendix 3 – Layout

Appendix 4 – EH Representations

Appendix 5 – Draft premises licence

## **Background Papers**

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

Licensing Act 2003

Amended guidance issued under section 182 of the Licensing Act 2003 (Home Office December 2022)

Licensing Act (Hearings) Regulations 2005

Watford Borough Council Licensing Policy (November 2018– November 2023)

Watford Borough Council Pool of Model Conditions (January 2018)

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We** PJ Corp Stores Limited

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
Papa John's 474 St Albans Road Watford			
<b>Post town</b>		<b>Postcode</b>	WD24 6QU

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>£14,250</b>

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i as a limited company/limited liability partnership  please complete section (B)
  - ii as a partnership (other than limited liability)  please complete section (B)
  - iii as an unincorporated association or  please complete section (B)
  - iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over <input type="checkbox"/> Please tick yes			
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					



**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
PJ Corp Stores Limited
Address
Papa John's International Hub 11 Northfield Drive Northfield Milton Keynes
MK15 0DQ
Registered number (where applicable)
14717771

Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>Fast food store with delivery service.</p>
--

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)

- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## B

Films Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

# E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					



# F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

# G

Performances of dance Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
Thur			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

# I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – <b>please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	23:00	05:00	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue	23:00	05:00			
Wed	23:00	05:00	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur	23:00	05:00			
Fri	23:00	05:00	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	23:00	05:00	If applicable, an additional hour to the standard and non-standard times on the day when British summertime commences.		
Sun	23:00	05:00	From the standard start timing on 31 <sup>st</sup> December to the standard start time on the 1 <sup>st</sup> January.		

# J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b><u>Will the supply of alcohol be for consumption – please tick</u></b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 5)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<b><u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b>	
<b>Date of birth</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Personal licence number (if known)</b>	
<b>Issuing licensing authority (if known)</b>	

## K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

As far as the applicant is aware none of the proposed activities should give rise to concern in respect of children.

## L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b><u>State any seasonal variations</u></b> (please read guidance note 5)
Day	Start	Finish	<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)  If applicable, an additional hour to the standard and non-standard times on the day when British summertime comences.  From the standard start timing on 31 <sup>st</sup> December to the standard start time on the 1 <sup>st</sup> January.
Mon	00:00	24:00	
Tue	00:00	24:00	
Wed	00:00	24:00	
Thur	00:00	24:00	
Fri	00:00	24:00	
Sat	00:00	24:00	
Sun	00:00	24:00	

## M

Describe the steps you intend to take to promote the four licensing objectives:

### **a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

The licensing objectives have been considered taking into account the nature of the premises and the proposed style of operation.

The premises will operate in accordance with all relevant legislation.

The premises will liaise and co-cooperate with the Responsible Authorities.

The premises shall close to the public after 02:00 and will then operate solely as a delivery service until 05:00.

### **b) The prevention of crime and disorder**

A CCTV system with recording equipment must be installed and maintained at the premises.

All recordings used in conjunction with CCTV must:

Be of evidential quality in all lighting conditions;

Indicate the correct time and date; and

Be retained for a period of 31 consecutive days.

An incident/accident book or electronic record must be kept to record all instances of disorder, damage to property and personal injury at the premises. Such records must be made available for inspection and copying by the Police and other officers of Responsible Authorities. Records are to be retained at the premises for at least 6 months.

### **c) Public safety**

The premises will operate in accordance with all relevant legislation which promotes the prevention of public safety objective. For example, the Health & Safety and Food Safety legislation

The premises will liaise and co-operate with the Responsible Authorities.

### **d) The prevention of public nuisance**

The premises will operate in accordance with all relevant legislation which promotes the prevention of public nuisance objective. For example, Environmental Protection Act 1990.

Arrangements for the storage and disposal of refuse will not cause a nuisance.

The premises will liaise and co-operate with the Responsible Authorities.

### **e) The protection of children from harm**

See box a) above.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the</li></ul>
--------------------	---



	<p>entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none"> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	<i>Licensing Law Consultancy</i>
Date	28 November 2023
Capacity	Authorised Agent

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Walaiti Rathore Licensing Law Consultancy 3 The Triangle NG2 Business Park Queens Drive			
Post town	Nottingham	Postcode	NG2 1AE
Telephone number (if any)	0115 784 3822		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
walaiti.rathore@licensinglawconsultancy.co.uk			

## Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their ‘share code’ to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person’s permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person’s permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the

person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:

- (i) working e.g. employment contract, wage slips, letter from the employer,
- (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
- (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
- (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

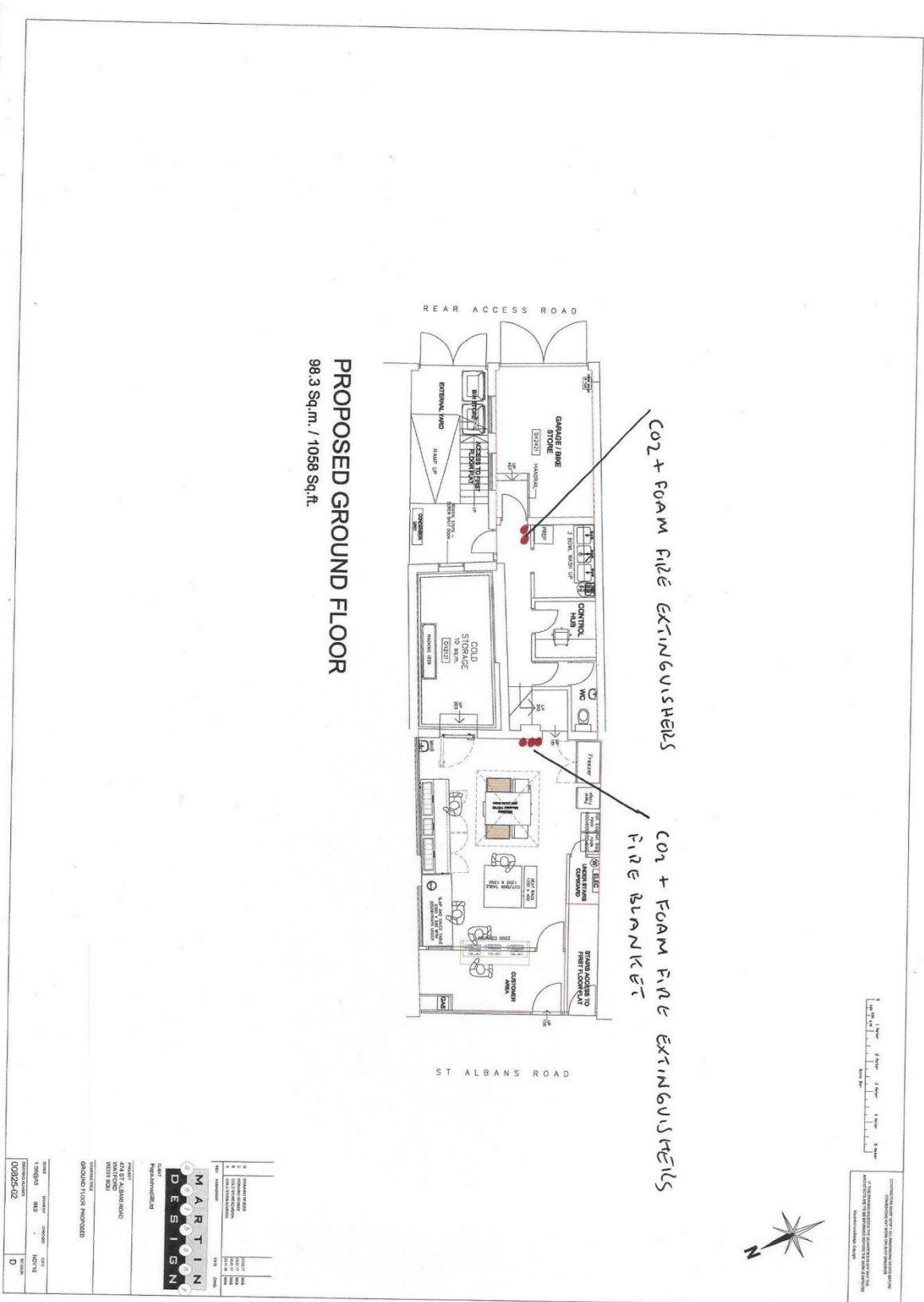
As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.





**PROPOSED GROUND FLOOR**  
98.3 Sq.m. / 1058 Sq.ft.

DATE	17/01/2024	PROJECT	PROPOSED GROUND FLOOR
DESIGNER	MARTIN DESIGN	CLIENT	WATKINS
SCALE	1:100	NO.	00825-02
STATUS	PROPOSED	DATE	17/01/2024

MARTIN DESIGN  
100, ST ALBANS ROAD, WATKINS, WATKINS ROAD



#### APPENDIX 4

**From:** Hardesh Bhatti <[Hardesh.Bhatti@watford.gov.uk](mailto:Hardesh.Bhatti@watford.gov.uk)>

**Sent:** Tuesday, December 12, 2023 5:57 PM

**To:** Austen Young <[Austen.Young@watford.gov.uk](mailto:Austen.Young@watford.gov.uk)>; Parminder Seyan <[Parminder.Seyan@watford.gov.uk](mailto:Parminder.Seyan@watford.gov.uk)>

**Subject:** Re. Late night refreshment licence application for Papa Johns at 474 Saint Albans Road, our reference 23/05437/GLICON.

Good afternoon,

After reviewing this application which seeks to provide daily late-night refreshment from 23.00 to 05.00, I would like to make a representation as a responsible authority and recommend refusal.

This business is in an area that consists of residential and commercial premises. However, the number of residential properties is far more substantial and includes newly built flats opposite.

This map denotes residential properties with a green circle and illustrates the number of residential units in the area. There are also residential flats above the business.



I am concerned that allowing deliveries and collections past 23.00 is likely to generate noise from customers and delivery drivers at this location. This includes use of the service road to the rear.

This noise is likely to impact many residents and could lead to public nuisance.

There are a number of existing food businesses in the immediate area, Dome Bar, The Viking and Farmhouse Pizza. Apart from the bar that opens late until 00.30 on Friday and Saturday nights the others are closed by 23.00.

I am aware that a similar application was made for the Papa Johns in the town centre and some flexibility was given. However, I do not think it would be appropriate to apply something similar here owing the substantially different neighbourhood characteristic.

Overall, this application ought to be refused to prevent public nuisance.

Yours sincerely,

Hardesh Bhatti  
Senior Environmental Health Officer

Direct Line: 01923 278441



**Licensing Act 2003**  
**Schedule 12**  
**Part A**

Regulation 33,34

**Premises Licence**

<b>Premises Licence Number</b>	23/01458/PRE
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**Part 1 – Premises Details**

<b>Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code</b>  Papa John's 474 St Albans Road Watford WD24 6QU	
<b>Telephone number</b>	

<b>Where the licence is time limited, the dates</b>  From
---

<b>Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities</b>	
Provision of Late Night Refreshment Monday to Sunday	23:00 - 01:00
At the start of British Summer Time, and on that day only, the terminal hour for late night refreshment and opening hour will be extended by one hour.	
From the standard start timing on 31st December to the standard start time on the 1st January.	

**The opening hours of the premises**

Monday to Saturday	11:00 - 02:00
Sunday	11:00 - 01:00

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

PJ Corp Stores Limited  
11 Northfield Drive  
Northfield  
Milton Keynes  
MK15 0dQ

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Business Number - 14717771

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Not applicable

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the sale of alcohol**

Not applicable



## Annex 2 – Conditions consistent with the Operating Schedule

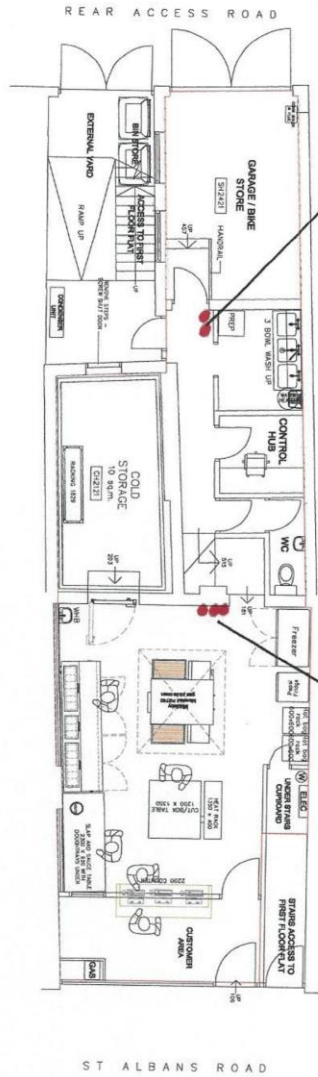
1. The premises shall install and maintain a CCTV system. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available to a Police officer or an authorised officer of the licensing authority upon request throughout the preceding 31 day period.
2. All faults with the CCTV system shall be repaired as soon as possible and in any case within two working days after which time, if the system is still inoperative no licensable activities shall take place without the agreement of the Police until the fault is rectified.
3. A staff member from the premises shall be fully conversant with the operation of the CCTV system and shall be able to download any data or footage in a timely manner, to a Police officer or an authorised officer of the licensing authority upon request.
4. There shall be a sign notifying customers making orders inside the premises of 'last orders for late night refreshment 15 minutes before closing time.'
5. An incident log shall be kept at the premises for at least 12 months, and made available on request to a Police officer or an authorised officer of the licensing authority, which shall record the following:
  - a) All crimes reported to the premises, or by the venue to the Police, and
  - b) Any incidents of crime and disorder.
6. All assaults resulting in physical injury to a person must be reported immediately to the Police.
7. Notices shall be prominently displayed at all exits requesting customers to respect the needs of local residents and leave the area quietly, and to dispose of their waste responsibly. Staff will also encourage customers to leave the premises quietly.
8. All doors and windows shall be kept closed except for the immediate access and egress of persons.
9. The premises licence holder shall actively cooperate and comply with the Police at all times.
10. The premises shall be closed to the public after 01:00 Mon - Sun and will then operate only as an online delivery service until close.
11. For Non-Standard Timings - At the start of British Summer Time, and on that day only, the terminal hour for LNR and opening hour will be extended by one hour.
12. Online orders shall be delivered by a delivery driver, and not collected by customers after 01:00 on any day.
13. Music shall not be played at the premises after 01:00 on any day.
14. Delivery drivers shall enter and leave their vehicles (or get on and get off their bikes) quietly and considerately, not leave engines running and with due consideration to neighbours.
15. Delivery vehicles shall switch off their engines whilst stationary and collecting orders for delivery during the provision of late-night refreshment.
16. Delivery vehicle horns shall not be used during the provision of late- night refreshment, except in accordance with the Highway Code.

17. Online orders taken by the premises shall be delivered to customers at a bona fide address.



**Annex 3 – Conditions attached after a hearing by the licensing authority**

**PROPOSED GROUND FLOOR**  
98.3 Sq.m. / 1058 Sq.ft.



CO<sub>2</sub> + FOAM FIRE EXTINGUISHERS

CO<sub>2</sub> + FOAM FIRE EXTINGUISHERS  
FIRE BLANKET



CONTRACTOR SHALL VERIFY ALL DIMENSIONS TO BE SHOWN  
ON THIS DRAWING BEFORE COMMENCING WORK. THE CONTRACTOR  
ACCEPTS THE RISK OF ANY DIMENSIONAL VARIATION FROM THE  
DRAWING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR  
OBTAINING ALL NECESSARY PERMITS AND APPROVALS.

CLIENT	APPROVAL/DESIGN	DATE	CHG
1. PROJECT NAME	2. DRAWING NO.	3. DATE	4. REVISION
5. PROJECT NO.	6. DRAWING NO.	7. DATE	8. REVISION
9. PROJECT NO.	10. DRAWING NO.	11. DATE	12. REVISION
13. PROJECT NO.	14. DRAWING NO.	15. DATE	16. REVISION
17. PROJECT NO.	18. DRAWING NO.	19. DATE	20. REVISION
21. PROJECT NO.	22. DRAWING NO.	23. DATE	24. REVISION
25. PROJECT NO.	26. DRAWING NO.	27. DATE	28. REVISION
29. PROJECT NO.	30. DRAWING NO.	31. DATE	32. REVISION
33. PROJECT NO.	34. DRAWING NO.	35. DATE	36. REVISION
37. PROJECT NO.	38. DRAWING NO.	39. DATE	40. REVISION
41. PROJECT NO.	42. DRAWING NO.	43. DATE	44. REVISION
45. PROJECT NO.	46. DRAWING NO.	47. DATE	48. REVISION
49. PROJECT NO.	50. DRAWING NO.	51. DATE	52. REVISION
53. PROJECT NO.	54. DRAWING NO.	55. DATE	56. REVISION
57. PROJECT NO.	58. DRAWING NO.	59. DATE	60. REVISION
61. PROJECT NO.	62. DRAWING NO.	63. DATE	64. REVISION
65. PROJECT NO.	66. DRAWING NO.	67. DATE	68. REVISION
69. PROJECT NO.	70. DRAWING NO.	71. DATE	72. REVISION
73. PROJECT NO.	74. DRAWING NO.	75. DATE	76. REVISION
77. PROJECT NO.	78. DRAWING NO.	79. DATE	80. REVISION
81. PROJECT NO.	82. DRAWING NO.	83. DATE	84. REVISION
85. PROJECT NO.	86. DRAWING NO.	87. DATE	88. REVISION
89. PROJECT NO.	90. DRAWING NO.	91. DATE	92. REVISION
93. PROJECT NO.	94. DRAWING NO.	95. DATE	96. REVISION
97. PROJECT NO.	98. DRAWING NO.	99. DATE	100. REVISION